



Evaluation of Student Intern to be completed by Site Supervisor

Host Organization, Site Supervisor, Email, Phone, Address

Student's Name, Internship Position

Semester, Internship start date, End Date, Hrs worked per week

Brief description of internship activities/ projects:

Based on your experiences, circle or bold the number you feel most adequately reflects the performance of the student intern (1=unsatisfactory, 5 = exceeding expectations):

Table with 6 columns: Trait, 1, 2, 3, 4, 5. Rows include Professionalism, Adaptability, Dependability, Interaction with co-workers, Initiative, Willingness to learn, Organization/Planning, Oral communication, Written communication, Overall rating of performance.

What were the major strengths of the intern's performance?

In what areas would you recommend improvement?

Other comments:

Site Supervisor's Signature, Date

Please return completed form to the African American Studies Office via email saulinole@cofc.edu, fax 843-953-5002 or by mail: African American Studies, College of Charleston 66 George Street 29424.

Thank you for hosting an African American Studies student intern from the College of Charleston. We appreciate your contribution to student development and look forward to working with you in the future!